

2015-2016: JHS AT A GLANCE

MAIN OFFICE: 801-826-6200 * <http://jhs.canyonsdistrict.org> * ATTENDANCE OFFICE: 801-826-6210

Dial 6 and the extension to make calls within the district. * DISTRICT OFFICE: 801-826-5000

ADMIN.	Alpha.	Departments	Other	Ext.
Tom Sherwood		Math, Health/PE	BLT, accreditation, Land Trust/CSIP, PD, finances, SCC	66201
Steve Bailey	A-D	Science, Sp Ed/LEA	athletics, BLT, SCC, alumni liaison, master schedule, vending, parking, substitutes	66213
Roberto Jimenez	E-J	CTE, World Languages	accreditation, emergency procedures, FAC, testing, overnight travel, bldg. scheduling, bus request, field trips, night school	66214
Jana Crist	K-P	ELA, Performing and Visual Arts	graduation, ID badges/keys, AVID, PTSA liaison, fundraising, NHS, Link Crew, publications, SBO's, at-risk/Diggers	66215
Ryan Durant	Q-Z	Social Studies	clubs, faculty calendar, PLT, meeting agendas, banner/poster approval, McKinney Vento, P/T conferences	66212

COUNSELING/ STUDENT CENTER	Role or Responsibility	Ext.
Bob Spears	A-Ce	66222
Allie Teller	Ch-Go	66226
Ann Marie Proctor	Gr-Ki	66221
Nancy Ennenga	Kl-M	66223
Julie Less	N-Se	66224
April Sagala	Sh-Z	66225
Chloe Ruebeck	School Psychologist	66293
Donna Winterholler	Counseling Secretary	66220
Natalie Hancock	CTE Coordinator	66241
Lisa Peterson Susie Burkenshaw	Counseling Aides	66227

STUDENT LOG IN
Computers, Canvas, CSDDocs
Username: first letter of first name + first 3 letters of last name + last 4 digits of student ID
 (e.g. John Smith: jsmi3647; jsmi3647@csddocs.org)
Password: entire student ID (e.g. 8513647)

Helpful Sites to Mark
 JHS Homepage: <http://jhs.canyonsdistrict.org>
 Canvas: <http://canyons.instructure.com>
 Data Dashboard:
<http://dashboard.canyonsdistrict.org>
 Google Docs: <http://csddocs.org>
 Newspaper: <http://jhsdiggernews.com>
 SAGE: <http://sageportal.org>
 Canyons School District:
<http://www.canyonsdistrict.org/>

MAIN/ ATTENDANCE	Office: Responsibilities	Ext.
Marilyn Collier	Main: fees, fundraising, P.O.s, reimbursements, legislative funds	66202
Connie Evans	Main: substitutes, payroll, time sheets, personnel	66203
Jayne Raymond	Main: supply room, class supplies ordering	66204
Stephanie Cullen	Main: district budget ordering	66205
Andrea Olsen	Attendance	66211
Heather Palmer	Registrar	66330

VARIOUS	Role	Contact
Athena Nadeau	Achievement Coach	206-380-2174
Brandon Watts	Athletic Director, gym facilities scheduling	66239
Bryn Cook	AVID Coordinator	65138
Joyce Jeffs	Copy Room Aide	66395
Leslie Allen	External Coach	801-557-5408
Karolyn Kelson Ronnie Cano	Hall Monitors	66218
Cliff Saville	Head Custodian	66235
Karma Bateman	Kinderbeets (daycare)	66305
Laurel Harris	Media Coordinator	66251
Heidi Long	Newspaper/Yearbook Advisor	66323
Brandon Colton	Police Officer (teaches 2 nd)	66219
Carrie Earl	SBO Advisor	66347
Martee Hawkins	School Nurse	801-301-6386

COLLABORATION & MEETING SCHEDULE		
Week	Tuesday	Thursday
1	dept. heads meeting	Content Team/Grade Level Team
2	department meetings	PD/ Content Team
3	faculty	Content Team/Grade Level Team
4	BLT	Multi-school collaboration and/or Cross Curricular Teaming

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TECHNOLOGY	Role	Contact
Gerald Talbot	fix-it repairs, software updates & downloads	submit a ticket by emailing footprints@canyonsdistrict.org
Michelle Shimmin	training for use of technology in classroom with students or as a teaching tool (Skyward, Canvas, iPads, etc.)	Phone: 801-300-8199 Email: michelle.shimmin@canyonsdistrict.org
Greg Larsen	audio/visual support during events	Phone: 66288 Email: greg.larsen@canyonsdistrict.org

ACRONYM	Explanation (if needed)
AAA: Acquisition, Automaticity, Application	instructional hierarchy for Canyons Academic Framework
AVID: Advancement via Individual Determination	support program for improving academic achievement
BLT: Building Leadership Team	
CFA: Common Formative Assessment	
CSIP: Comprehensive School Improvement Plan	
CTESS: Canyons Teacher Effectiveness Support System	CSD teacher evaluation system to comply with state law (see http://www.canyonsdistrict.org/ctess)
ESL / ELL / ALS: English as a Second Language / English Language Learners/ Alternative Language Services	
FAC: Faculty Advisory Committee	
HEART: Honesty Effort Accountability Respect Tolerance	
HYPE: High Yielding Practices for Educators	courses teachers can take to learn new teaching strategies
IPLC: Instructional Professional Learning Communities	
IPOP: Instructional Priorities Observation Protocol	screening observation tool, portion of CTESS
OTR: Opportunities to Respond	strategies for group or individual responses
PBIS: Positive Behavior Intervention Supports	
ROI: Rate of Improvement	type of student performance data
SBG: Standards Based Grading	
SAGE: Student Assessment of Growth and Excellence	summative test for CORE subjects to measure SGP
SGP: Student Growth Percentile	
SLO: Student Learning Objectives	outcomes assessed in non-SAGE-tested classes to measure SGP

ATTENDANCE CODES *count toward NG	
*absence (non-excused)	A
make-up absences	M-AB
check-in or check-out	E-IN
excused absence (note or call within 3 days of absence)	E
make-up tardies	M-T
school excused activity	N
*tardy	T
suspension	S
vacation release	E-V
*way late (misses 10-70 min.)	W
*verified truancy	A-VT

DEPT. CHAIRS	Dept.
Cozette Baddley	Arts
April Sagala	Counseling
Natalie Hancock	CTE
John Lundstrom	ELA
Wayne Jones	Health/PE/Dr Ed
Louise Atkinson	Math
Mark Petersen	Science
Kevin Mark	Social Studies
Marian Gladbach	Special Education
Rachel Hardy	World Languages

MEDIA CENTER
http://destiny.canyonsdistrict.org
Safari Montage: http://sm.canyonsdistrict.org
Pioneer Database: http://www.pioneer.uen.org